

MISSISSIPPI ASSOCIATION FOR
CAREER AND TECHNICAL
EDUCATION



MS ACTE
Awards



Revised August 2010

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AWARDS OVERVIEW

The Association for Career and Technical Education's Excellence Awards seeks to promote excellence in career and technical education by recognizing individuals who have made extraordinary contributions to the field of career and technical education, programs that exemplify the highest standards and organizations that have conducted activities that promote and expand career and technical education

MS ACTE AWARDS PROGRAM

The Mississippi Association for Career and Technical Education sponsors several awards to recognize excellence by students, teachers, and former students. In addition to these awards, members of the Association are also eligible to compete for awards sponsored by the Association for Career and Technical Education.

Information on the ACTE Awards is available from:

1. ACTE office, 1410 King Street, Alexandria, VA 22314 (1-800-826-9972)
2. ACTE web site: www.acteonline.org,
3. MS ACTE representative on the Region IV Awards Committee (Mary Taylor, 2010-2012)

A general schedule of **MS ACTE** awards is presented here:

OUTSTANDING STUDENT AWARD

(Secondary and Postsecondary)

Presented at the Spring MS ACTE meeting honoring outstanding career & technical students in secondary and postsecondary programs.

DEADLINE FOR ENTRIES: January 29th

OUTSTANDING MISSISSIPPI ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION MEMBER

Presented at the Spring MS ACTE meeting honoring outstanding career & technical educators.

DEADLINE FOR ENTRIES: January 29th

SCHOLARSHIP

Presented to a student at the summer meeting.

DEADLINE FOR ENTRIES: June 1st

OUTSTANDING PROGRAM AWARD

(Secondary and Postsecondary)

Presented at the Summer MS ACTE meeting honoring outstanding career & technical programs in secondary and postsecondary categories.

DEADLINE FOR ENTRIES: June 1st

OUTSTANDING ALUMNUS AWARD

Presented at the Summer MS ACTE meeting honoring outstanding career & technical alumnus.

DEADLINE FOR ENTRIES: June 1st

REFER TO THE NATIONAL WEBSITE FOR DEADLINES FOR ADDITIONAL AWARDS

MS ACTE AWARDS COMMITTEE

The MS ACTE Awards Committee is appointed by the President of MS ACTE in consultation with the Executive Committee and is comprised of one representative from each service area of MS ACTE. Each committee member will serve a three-year term on a rotating basis. No member may serve two consecutive terms.

The Awards Committee will meet twice a year at the following times:

One day prior to the Summer Conference

The third Tuesday in February

(NOTE: The Awards Chair may choose to contact members via email to evaluate candidates.)

The following award selections will be made by the Committee:

- a) Outstanding Student Award (Secondary & Postsecondary) - Spring
- b) Outstanding Mississippi Association for Career & Technical Education Members Award- Spring
- c) Outstanding Program Award (Secondary & Postsecondary) - Summer
- d) Outstanding Alumnus Award – Summer
- e) Scholarship – Summer

Plaques will be presented to the winner in each category. The Awards Chairperson will be responsible for purchasing the plaques, which will be paid for by MS ACTE. A cash award will be presented to the scholarship recipient.

For information and to submit nominations, contact the MS ACTE Award Committee Chairperson:

Mary J. Taylor
Lamar County Center for Technical Education
41 College Drive
Purvis, MS 39475
Phone: 601-794-1063
Email: mjrt707@yahoo.com

DEADLINE: JANUARY 29TH
MS ACTE OUTSTANDING STUDENT AWARD
(SECONDARY & POSTSECONDARY)

These awards (Secondary & Postsecondary) are presented by the MS ACTE Awards Committee in the spring of each year to outstanding students in vocational programs. The awards are presented on the basis of outstanding achievement in academic/career & technical education, vocational club activities, extra-curricular activities, honors, awards and other recognition.

PROCEDURES AND GUIDELINES

1. Nominator must be a current MS ACTE member.
2. Complete all forms attached.
3. Submit a resume' (see attached sheet; 2 page maximum).
4. Submit a nominating statement (see attached; 1 page maximum).
5. Submit no more than three (3) letters of recommendation from teachers, employers, and/or community/business leaders. (1 page each)
6. Submit completed teacher's endorsement.
7. Submit completed counselor's endorsement.
8. Submit all completed information on 8 ½ x 11 paper, paper clipped in the top middle of the papers.

**Send all completed information to MS ACTE Awards Committee,
Mary J. Taylor, Chair
Lamar County Center for Technical Education
41 College Drive, Purvis MS 39475**

NO LATER THAN JANUARY 29TH.

**Nomination should not exceed nine (9) pages.
Sheets should be in order listed and should not be covered by protectors or laminated. Do not put in a binder or include additional information on pages.**

MS ACTE OUTSTANDING STUDENT AWARD NOMINATION FORM

NAME OF NOMINEE _____

HOME ADDRESS _____

HOME TELEPHONE _____

SCHOOL NAME _____

SCHOOL TELEPHONE _____

GRADE CLASSIFICATION _____ AGE _____

VOCATIONAL PROGRAM _____

SECONDARY _____ POSTSECONDARY _____

INSTRUCTOR(S) _____

NAME OF NOMINATOR _____

IS NOMINATOR A CURRENT MS ACTE MEMBER? YES _____ NO _____

TITLE OF NOMINATOR _____

NOMINATOR'S PLACE OF EMPLOYMENT _____

NOMINATOR'S SIGNATURE _____

DATE _____

RESUME' OF NOMINEE

I.EDUCATIONAL ACHIEVEMENT: List career & technical courses taken as well as academic accomplishments.

II.VOCATIONAL CLUB ACTIVITIES: Include club name, involvement, and offices held.

III.EXTRA-CURRICULAR ACTIVITIES: List school and community activities

IV.HONORS, AWARDS, RECOGNITIONS:

V.NOMINATING STATEMENT: Not to exceed one double-spaced typed page, tell why you chose to enter a career & technical program and what you expect to gain from being involved in career & technical education.

VI.LETTERS OF RECOMMENDATION: Submit 2-3 letters of recommendation written by Teachers, employers, or community/business leaders.

TEACHER ENDORSEMENT
(TO BE COMPLETED BY NOMINEE'S TEACHER)

I. CHARACTER AND ATTITUDE OF NOMINEE: Consider respect for authority, honesty, personal goals, initiative, cooperativeness, ability to work well with others, manners, etc.

II. APPEARANCE: Consider neatness and cleanliness of habit and appearance.

Teacher's Signature _____ Date _____

COUNSELOR ENDORSEMENT
(TO BE COMPLETED BY NOMINEE'S COUNSELOR)

I. PERFORMANCE OF NOMINEE COMPARED TO ABILITY:

II. ATTENDANCE AND PROMPTNESS: Include information on absenteeism and tardiness:

GRADE POINT AVERAGE: _____

Counselor's Signature _____ Date _____

**MS ACTE OUTSTANDING STUDENT
EVALUATION FORM**

STUDENT'S NAME _____

SECONDARY _____ POSTSECONDARY _____

MAXIMUM POINTS SCORE

1. RESUME
a. EDUCATIONAL ACHIEVEMENT 10 _____

b. VOCATIONAL CLUB ACTIVITIES 10 _____

c. EXTRA-CURRICULAR ACTIVITIES 10 _____

d. HONORS, AWARDS, RECOGNITIONS 15 _____

2. NOMINATING STATEMENT 5 _____

3. LETTERS OF RECOMMENDATION 5 _____

4. TEACHER ENDORSEMENT
a. NOMINEE CHARACTER & ATTITUDE 10 _____

b. APPEARANCE 5 _____

5. COUNSELOR'S ENDORSEMENT
a. NOMINEE'S PERFORMANCE COMPARED TO ABILITY 10 _____

b. ATTENDANCE AND PROMPTNESS 10 _____

c. GRADES 10 _____

6. TOTAL POINTS _____

7. EVALUATOR'S INITIALS _____

ACTE MEMBER AWARDS

These awards are limited to individuals who have won at both the state and Regional level prior to competition at the national level (see State and Regional Competitions on page 29 of national awards booklet for details).

They include the following:

- ACTE Teacher of the Year
- ACTE Outstanding Career and Technical Educator
- ACTE Outstanding New Career and Technical Teacher
- ACTE Outstanding Teacher in Community Service

DEADLINE: JANUARY 29TH
OUTSTANDING MS ACTE MEMBER AWARD
GUIDELINES AND PROCEDURES

1. Must be nominated by a current MS ACTE member.
2. Must submit completed nomination form.
3. Must submit a resume' of nominee with the following information: (3 pages maximum)
 - A. Outstanding Contributions and Achievements
 - B. Significant Positions Held
 - C. Honors and/or Recognition
 - D. Publications
 1. Title of literary work(s)
 2. Publisher(s)
 - E. Membership in Organization(s)
 1. Professional (offices held, committee work, etc.)
 2. Civic, fraternal, etc.
 - F. Education
 1. Institution(s)
 2. Degree(s)
 3. Other education (workshops, seminars, conferences, etc.)
 - G. Other
4. Must submit no more than five (5) letters of endorsement from sponsors. Suggested sponsors might include: Political Leaders, Professional Association Leaders, Business and Industrial Leaders, Parents & Students, and Civic Leaders.
5. Submit all required information on 8 1/2 x 11 paper not to exceed fourteen (14) pages.
6. Paperclip together in the middle top of the dossier. Sheets should be in order listed and should not be bound or include additional information or pages.
7. Submit completed packet to: Mary Taylor, Lamar County Center for Technical Education, 41 College Drive, Purvis, MS, 39475, BY JANUARY 29TH

MS ACTE OUTSTANDING MEMBER AWARD
NOMINATION FORM

NAME OF NOMINEE _____

DATE AND PLACE OF BIRTH _____

HOME ADDRESS _____

BUSINESS ADDRESS _____

TELEPHONE NUMBERS: OFFICE _____ HOME _____

PRESENT OR LAST OCCUPATION OR PROFESSION _____

CURRENT POSITION OR TITLE _____

APPOINTMENT DATE _____

CURRENT MS ACTE MEMBER: YES _____ NO _____

YEARS OF MEMBERSHIP IN MS ACTE _____ ACTE _____

NOMINATOR'S NAME _____

CURRENT MS ACTE MEMBER: YES _____ NO _____

PLACE OF EMPLOYMENT _____

TITLE _____

ADDRESS _____

TELEPHONE NUMBERS: OFFICE _____ HOME _____

**MS ACTE OUTSTANDING MEMBER
EVALUATION FORM**

NOMINEE'S NAME _____

MAXIMUM POINTS SCORE:

- | | | |
|---|----|-------|
| 1. OUTSTANDING CONTRIBUTIONS AND ACHIEVEMENTS | 20 | _____ |
| 2. SIGNIFICANT POSITIONS HELD | 10 | _____ |
| 3. HONORS AND/OR RECOGNITIONS | 15 | _____ |
| 4. PUBLICATIONS | 10 | _____ |
| 5. MEMBERSHIPS | 15 | _____ |
| 6. EDUCATION | 10 | _____ |
| 7. SPONSORS | 20 | _____ |

TOTAL POINTS _____

EVALUATOR'S INITIALS _____

DEADLINE: JUNE 1ST
MS ACTE SCHOLARSHIP PROGRAM

This award is to recognize an outstanding student in career-technical education who plans to continue education the following year. A \$500 cash scholarship is provided.

GUIDELINES AND PROCEDURES:

1. Complete nomination form.
2. Nomination must be made by a current MS ACTE member.
3. Nominee must be at least a senior in high school or a postsecondary career & technical student.
4. Nominee must attend a reimbursable career & technical program in a community, junior or senior college during the next school year.
5. Must submit a resume' with the following information (3 page maximum):
 - a) Personal Information:
 1. Name
 2. Address
 3. Phone number
 4. Date of birth
 - b) Educational Goals:
 1. Name of career and technical program planning to enter the next year.
 2. Name and address of educational institution where program is located.
 3. Highest desired level of educational achievement (degree, certificate, diploma, etc.)
 - c) Educational Achievements:
 1. List of career & technical courses taken and outstanding achievements relating to career & technical education.
 2. List of outstanding academic achievement(s).
 - d) Career & Technical Student Organization(s):
 1. Name of organization(s).
 2. Position(s) held.
 3. Involvement in organization(s) activities.
 - e) Extra-curricular Activities
 1. List of activities
 2. List of community activities.

MS SCHOLARSHIP PROGRAM, cont.

f) Honors, Awards, Recognitions.

6. Scholarship Statement (by student): Not to exceed one double-spaced typed page. Indicate why you feel deserving of this scholarship and how it will enable you to attain your career goals.
7. Must submit no more than three (3) letters of recommendation written by teachers, employers, or business/community leaders.
8. Must submit signed Counselor's Endorsement (see attached).
9. Submit all required information on 8 1/2 x 11 paper in the order listed not exceeding nine (9) pages. Paper clip all together at the top in the middle. Sheets should not be laminated or covered by protectors or put in a binder. Do not include additional pages of information.
10. Send all completed materials and information to:

Mary J. Taylor, Chair, Lamar County Center for Technical Education, 41 College Drive, Purvis, MS 39475

NO LATER THAN JUNE 1st.

The MS ACTE Scholarship Program is an auxiliary of the MS ACTE Awards Program.

MS ACTE SCHOLARSHIP PROGRAM NOMINATION FORM

NAME OF NOMINEE _____

HOME ADDRESS _____

HOME TELEPHONE _____

SCHOOL NAME _____

SCHOOL ADDRESS _____

SCHOOL TELEPHONE _____

GRADE CLASSIFICATION _____ AGE _____

VOCATIONAL PROGRAM _____

SECONDARY _____ POSTSECONDARY _____

INSTRUCTOR(S) _____

NAME OF NOMINATOR _____

IS NOMINATOR A CURRENT MS ACTE MEMBER? YES _____ NO _____

TITLE OF NOMINATOR _____

NOMINATOR'S PLACE OF EMPLOYMENT _____

NOMINATOR'S SIGNATURE _____

DATE _____

COUNSELOR'S ENDORSEMENT
(TO BE COMPLETED BY THE NOMINEE'S COUNSELOR)

NAME OF NOMINEE _____

In your opinion, how does the school performance of this individual compare with his/her ability?

How do you rate the nominee's attendance record? Please include information on his/her absenteeism and tardiness.

What is this individual's grade point average? _____

COUNSELOR'S SIGNATURE _____ DATE _____

PLACE OF EMPLOYMENT _____

MS ACTE SCHOLARSHIP PROGRAM
EVALUATION FORM

NAME OF NOMINEE _____

MAXIMUM POINTS SCORE:

- | | | |
|-----------------------------------|----|-------|
| 1. PERSONAL INFORMATION | 5 | _____ |
| 2. EDUCATIONAL GOALS | 15 | _____ |
| 3. EDUCATIONAL ACHIEVEMENTS | 15 | _____ |
| 4. VOCATIONAL CLUB ACTIVITIES | 15 | _____ |
| 5. EXTRA-CURRICULA ACTIVITIES | 5 | _____ |
| 6. HONORS, AWARDS, RECOMMENDATION | 10 | _____ |
| 7. SCHOLARSHIP STATEMENT | 10 | _____ |
| 8. LETTERS OF RECOMMENDATION | 15 | _____ |
| 9. COUNSELOR'S ENDORSEMENT | 10 | _____ |

TOTAL POINTS _____

EVALUATOR'S INITIALS _____

DEADLINE: JUNE 1ST

**MS ACTE OUTSTANDING PROGRAM AWARD
PROCEDURES AND GUIDELINES**

This award is presented at the Summer Business Meeting of MS ACTE each year to a secondary and postsecondary career and technical program, which has been in operation for at least three years. Nominations may be made by a teacher, director, counselor, or supervisor.

PROCEDURES

1. Submit the attached nomination form.
2. Submit all required information on 8 1/2x 11 paper in typewritten form. Nominations should not exceed fifteen (15) pages.
3. All submitted photos must be corner-mounted or behind sheet protectors and have appropriate captions.
4. Send all completed information and materials to: MS ACTE Awards Program,
Mary J. Taylor, Chair, Lamar County Center for Technical Education, 41 College Drive,
Purvis, Ms. 39475

NO LATER THAN JUNE 1ST.

GUIDELINES

NOTE: Submit documentation of the following:

1. The program must have been operational for at least three (3) years.
2. The program must be well attended and have successful placement.
3. The program must work cooperatively with business, labor leaders, and local organizations.
4. The program should provide “hands-on” experiences in laboratories, shops, and/or work sites.
5. The instructor(s) must be well qualified.
6. The program must have some procedure for self-evaluation and feedback from students, employers, and other concerned individuals and groups.
7. The program should be able to provide narrative, statistical and photographic evidence of the requested guidelines.
8. The program should be able to secure three (3) letters of recommendation indicating success of the program from the educational as well as business/industry perspective.

MS ACTE OUTSTANDING PROGRAM AWARD NOMINATION FORM

DATE _____

NAME OF PROGRAM BEING NOMINATED _____

SECONDARY _____ POSTSECONDARY _____

NAME OF LEAD TEACHER/ADMINISTRATOR _____

CURRENT MS ACTE MEMBER: YES _____ NO _____

SCHOOL _____

ADDRESS OF PERSON RESPONSIBLE FOR PROGRAM:

STREET OR BOX NO. _____

CITY _____, MS. ZIP _____

TELEPHONE _____

HAS THE PROGRAM BEEN IN OPERATION FOR AT LEAST THREE (3) YEARS?

YES _____ NO _____ (ANSWER MUST BE "YES" TO QUALIFY)

#####

NAME OF NOMINATOR _____

PLACE OF EMPLOYMENT _____

ADDRESS _____

_____, MS ZIP _____

TELEPHONE _____

NOMINATOR'S SIGNATURE _____ DATE _____

MS ACTE OUTSTANDING PROGRAM AWARD EVALUATION FORM

NAME OF PROGRAM _____
SECONDARY _____ POSTSECONDARY _____
SCHOOL _____
VOCATIONALLY FUNDED? YES _____ NO _____

MAXIMUM POINTS SCORE:

- | | |
|--|----------|
| 1. LENGTH OF OPERATION (MINIMUM 3 YRS) | 10 _____ |
| 2. ATTENDANCE AND PLACEMENT | 25 _____ |
| 3. EVIDENCE OF COOPERATION WITH BUSINESS, LABOR LEADERS, AND LOCAL ORGANIZATIONS | 15 _____ |
| 4. EVIDENCE OF "HANDS-ON" EXPERIENCE IN LABS, SHOPS, AND/OR WORK SITES | 10 _____ |
| 5. WELL-QUALIFIED INSTRUCTORS | 10 _____ |
| 6. EVIDENCE OF SELF-EVALUATION FEEDBACK FROM EMPLOYERS, AND OTHERS | 10 _____ |
| 7. NARRATIVE, STATISTICAL AND PHOTOGRAPHIC EVIDENCE | 10 _____ |
| 8. LETTERS OF RECOMMENDATION | 10 _____ |

TOTAL POINTS _____

EVALUATOR'S INITIALS _____

DEADLINE: JUNE 1ST

MS ACTE OUTSTANDING ALUMUS AWARD

GUIDELINES AND PROCEDURES

This award is presented at the Summer Business Meeting of MS ACTE each year.

1. Nominator must be a current MS ACTE Member.
2. Submit a completed nomination form.
3. The nominee must submit evidence of completion of a reimbursable career and technical program (photocopy of a diploma, certificate, etc.), which has provided training for the nominee for a minimum of one year.
4. The nominee must have made a worthy contribution to vocational education after the completion of the training. Submit no more than one double-spaced typed page with supporting details.
5. The nominee must be currently working in a field related to career and technical training.
6. Submit a brief statement indicating job title and description of job duties. Submit no more than one (1) page.
7. The nominee must be endorsed by two (2) career and technical educators. Submit two (2) letters of endorsement/recommendation by career and technical educators who can attest to nominee's contributions.
8. All information must be submitted in typewritten form on 8 1/2 x 11 paper, paper clipped in the middle at the top, in the order listed. Do not exceed six (6) pages.
9. Mail completed nomination form and all materials to: Mary J. Taylor, Chair, MS ACTE Awards, Lamar County Center for Technical Education, 41 College Drive, Purvis, MS. 39475
NO LATER THAN JUNE 1ST.

MS ACTE OUTSTANDING ALUMNUS AWARD NOMINATION FORM

NAME OF NOMINEE _____

ADDRESS _____

BUSINESS OR PROFESSION _____

ADDRESS _____

CAREER & TECHNICAL PROGRAM(S) ATTENDED _____

SCHOOL NAME _____

ADDRESS _____

DATES ATTENDED: FROM _____ TO: _____

NAME OF NOMINATOR _____

PLACE OF EMPLOYMENT _____

ADDRESS _____

CURRENT MS ACTE MEMBER: YES _____ NO _____

MS ACTE OUTSTANDING ALUMNUS AWARD EVALUATION FORM

NAME OF ALUMNUS _____

SCHOOL ATTENDED _____

LOCATION _____

MAXIMUM POINTS SCORE:

1. LENGTH OF TIME IN PROGRAM(S) 20 _____

2. COMPLETION OF PROGRAM(S) 20 _____

3. WORTHY CONTRIBUTION(S) TO
CAREER & TECHNICAL EDUCATION
AFTER TRAINING 20 _____

4. CURRENTLY WORKING IN A FIELD
RELATED TO CAREER & TECHNICAL TRAINING 20 _____

5. ENDORSEMENTS 20 _____

TOTAL POINTS _____

EVALUATOR'S INITIALS _____

NATIONAL AWARDS

These awards are submitted by a nominator who is an ACTE member in good standing. They include the following:

- ACTE Image Award
- Lifetime Achievement Award
- Award of Merit
- Carl Perkins Outstanding Service Award
- Policymaker of the Year

1. LIFETIME ACHIEVEMENT AWARD

PURPOSE: To recognize the contributions and distinguished accomplishments of those persons who have been identified with the work and purposes of the Association for Career and Technical Education. ACTE provides recognition for the commitment and dedication that individuals may have demonstrated to the organization.

2. CARL PERKINS OUTSTANDING SERVICE AWARD

PURPOSE: To recognize individuals who have made outstanding meritorious contributions to the improvement, promotion, development and progress of career and technical education. This award was established in honor of the late Rep. Carl Perkins and is designed to recognize individuals who have demonstrated the same humanitarian concerns exemplified by Rep. Perkins.

3. AWARD OF MERIT

PURPOSE: To recognize organizations or businesses for the highest meritorious contributions to the improvement, promotion, development and progress of career and technical education.

4. ACTE IMAGE AWARD

PURPOSE: The ACTE Image Award is presented by the ACTE Board of Directors to recognize public individuals who have brought positive attention to the career and technical education field, thereby enhancing the image of career and technical education and career and technical educators.

5. POLICYMAKER OF THE YEAR AWARD

PURPOSE: This award is presented annually by the ACTE Board of Directors to a nationally recognized policymaker who has made a contribution of national significance to career and technical education.

National Essay Awards

1. ACTE/NIOSH SCHOOL LAB SAFETY AWARD

PURPOSE: Sponsored by ACTE and the National Institute for Occupational Safety and Health (NIOSH) this award is offered to encourage safe and healthy environments in school laboratories.

2. CLIFF WEISS MEMORIAL ESSAY CONTEST

PURPOSE: The Association for Career and Technical Education (ACTE) sponsors an essay contest in the memory of former ACTE Senior Director of Communications, Cliff Weiss (1951-2004). Cliff Weiss had a passion for career and technical education. He believed very strongly in the value of career and technical education and always felt privileged to be involved in bringing the message of this value to the public. Weiss shared his gift for writing and with it, enhanced everything that was done at ACTE. The purpose of this contest is to recognize CTE students who share the same passion and talents. One entry in each category, secondary and postsecondary, will be selected to receive an award of \$250.