

DEADLINE: JUNE 1ST

MS ACTE OUTSTANDING ALUMUS AWARD

GUIDELINES AND PROCEDURES

This award is presented at the Summer Business Meeting of MS ACTE each year.

1. Nominator must be a current MS ACTE Member.
2. Submit a completed nomination form.
3. The nominee must submit evidence of completion of a reimbursable career and technical program (photocopy of a diploma, certificate, etc.), which has provided training for the nominee for a minimum of one year.
4. The nominee must have made a worthy contribution to vocational education after the completion of the training. Submit no more than one double-spaced typed page with supporting details.
5. The nominee must be currently working in a field related to career and technical training.
6. Submit a brief statement indicating job title and description of job duties. Submit no more than one (1) page.
7. The nominee must be endorsed by two (2) career and technical educators. Submit two (2) letters of endorsement/recommendation by career and technical educators who can attest to nominee's contributions.
8. All information must be submitted in typewritten form on 8 1/2 x 11 paper, paper clipped in the middle at the top, in the order listed. Do not exceed six (6) pages.

Mail completed nomination form and all materials to:

MS ACTE Awards Program

Kate Scott, Chair

kscott@forrestcountyahs.com

601.606.0577

NO LATER THAN JUNE 1ST.

MS ACTE OUTSTANDING ALUMNUS AWARD NOMINATION FORM

NAME OF NOMINEE _____

ADDRESS _____

BUSINESS AND/OR PROFESSION _____

ADDRESS _____

CAREER & TECHNICAL PROGRAM(S) ATTENDED _____

SCHOOL NAME _____

ADDRESS _____

DATES ATTENDED: FROM _____ TO: _____

NAME OF NOMINATOR _____

PLACE OF EMPLOYMENT _____

ADDRESS _____

CURRENT MS ACTE MEMBER: YES _____ NO _____

MS ACTE OUTSTANDING ALUMNUS AWARD EVALUATION FORM

NAME OF ALUMNUS _____

SCHOOL ATTENDED _____

LOCATION _____

	MAXIMUM POINTS	SCORE:
1. LENGTH OF TIME IN PROGRAM(S)	20	_____
2. COMPLETION OF PROGRAM(S)	20	_____
1. WORTHY CONTRIBUTION(S) TO CAREER & TECHNICAL EDUCATION AFTER TRAINING	20	_____
2. CURRENTLY WORKING IN A FIELD RELATED TO CAREER & TECHNICAL TRAINING	20	_____
3. ENDORSEMENTS	20	_____

TOTAL POINTS _____

EVALUATOR'S INITIALS _____