

**MS ACTE OUTSTANDING ALUMNUS AWARD
NOMINATION FORM
DEADLINE: JANUARY 31ST**

This award is presented at the Summer Business Meeting of MS-ACTE each year.

GUIDELINES AND PROCEDURES

1. Nominator must be a current MS-ACTE member.
2. Must submit a completed nomination form.
3. The nominee must submit evidence of completion of reimbursable career and technical program (photocopy of a diploma, certificate, etc.) which has provided training for the nominee for a minimum of one year.
4. The nominee must have made a worthy contribution to career/technical education after completion of the training. Submit no more than one double-spaced typed page with supporting details.
5. The nominee must be currently working in a field related to career and technical training.
6. Submit a brief statement indicating job title and description of job duties. Submit no more than one (1) page.
7. The nominee must be endorsed by two (2) career and technical educators. Submit two (2) letters of endorsement/recommendation by career and technical educators who can attest to the nominee's contributions.
8. All required information must be submitted in typewritten form on 8 ½" x 11" paper, paper blipped in the middle at the top, in the order listed. Do not exceed six (6) pages. Send all completed material and information to:

MS ACTE Awards Program
Jennifer Richardson, Chair
jrichardson@madison-schools.com
(601) 259-4381

9. Required information should be received by the awards committee no later than January 31st.

MS ACTE SCHOLARSHIP PROGRAM AWARD NOMINATION FORM

NAME OF NOMINEE _____

ADDRESS _____

BUSINESS AND/OR PROFESSION _____

ADDRESS _____

CAREER & TECHNICAL PROGRAM ATTENDED _____

SCHOOL NAME _____

ADDRESS _____

DATES ATTENDED: FROM _____ TO _____

NAME OF NOMINATOR _____

TITLE OF NOMINATOR _____

IS NOMINATOR A CURRENT MS-ACTE MEMBER? YES _____ NO _____

NOMINATOR'S PLACE OF EMPLOYMENT _____

ADDRESS _____

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NOMINATOR'S SIGNATURE _____

DATE _____

MS ACTE OUTSTANDING ALUMNUS AWARD EVALUATION FORM

NAME OF ALUMNUS _____

SCHOOL _____

LOCATION _____

CRITERIA	MAXIMUM POINTS	SCORE
1. Length of time in program	20	
2. Completion of program	20	
3. Worthy contribution(s) to career and technical education after training	20	
4. Currently working in a field related to career & technical training	20	
5. Endorsements	20	
Total Points:		

EVALUATOR'S INITIALS _____

DATE _____