



MISSISSIPPI ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION

2015 SUMMER CONFERENCE TRADE SHOW PROSPECTUS

**JACKSON CONVENTION CENTER
105 PASCAGOULA STREET
JACKSON, MISSISSIPPI**

SHOW SET-UP:

***JULY 28, 2015
1:00 P.M. – 4:30 P.M.***

SHOW DATES:

***JULY 29, 2015
8:00 A.M. -- 7:00 P.M.***

***JULY 30, 2015
8:00 A.M. -- NOON***

MS ACTE RECEPTION:

***JULY 29, 2015
5:30 P.M. – 7:00 P.M.
To be held in Vendor Hall Area***

YOUR INVITATION

The Mississippi Association for Career and Technical Education invites you to exhibit at the Annual State Career/Technical Conference and Trade Show to be held July 29 through July 30, 2015, at the Jackson Convention Center, 105 E. Pascagoula Street, Jackson, Mississippi. The Mississippi ACTE Association is hosting a conference for all career/technical teachers, administrators, tech-prep personnel, and school to work and job training counselors. In addition, academic teachers in certain areas may also attend the conference. The career/technical areas represented are agriculture, administration, business and office education, marketing education, guidance, health occupations, family and consumer science, technology education, trade and technical education, related studies, employment and training, and adult education.

EXHIBIT TIME AND DATE

The Trade Show will be held on Wednesday, July 29 from 8:00 a.m. until 7:00 p.m. and Thursday, July 30 from 8:00 a.m. until noon. Set-up times are listed above. In addition, MS ACTE will host a Reception July 29 in the Vendor Hall area. This will give attendees additional time to visit your booth.

EXHIBIT SPACE AND COST

All exhibits will be located in the Jackson Convention Center. Attractive decorations will be used to enhance the quality of the show. Exhibit space per booth is 10 feet wide by 8 feet deep. Each space is furnished with a skirted table, two chairs, and a banner with your company name. There are three levels of vendor sponsorship:

| | |
|--------|---------|
| Bronze | \$ 500 |
| Silver | \$ 750 |
| Gold | \$1,000 |

There will be recognition in the program for your level of sponsorship. In addition, the higher levels will be assigned booths at the front of the vendor hall. If you would like to be considered as a presenter at one of the break-out sessions, please submit your proposal by February 13 to ensure a place on the program. The link for the Call for Presenters form is <https://www.surveymonkey.com/s/MSACTE2015>.

WHERE TO GET MORE INFORMATION

All questions concerning the Trade Show should be addressed to Linda Bath, MS ACTE Trade Show Coordinator, Post Office Box 85, Raymond, MS 39154; telephone/ fax (601) 857-5763; or email address: edofmsacte@aol.com.

ADDITIONAL EXHIBIT DETAILS

No walls, partitions, signs or decorations may be erected which will interfere with the general view or with other exhibits.

HOW TO RESERVE SPACE

Use the Exhibitor Contract to reserve exhibit space. Payment should accompany the completed Exhibitor Contract. Inclusion in the exhibitor's directory cannot be guaranteed if the contract is received after May 1. Please provide complete information on the Exhibitor Contract. MS ACTE, confirming the availability of exhibit space, will return a copy of the signed contract. Booth assignments will be furnished upon arrival at the Trade Show.

LIABILITY

Neither MS ACTE nor any of its officers, staff members or conference committee members will be responsible for any injury, loss or damage that may occur to the exhibitor or to the exhibitor's contract. MS ACTE will exercise reasonable care for the protection of materials and displays; however, the exhibitor expressly releases the foregoing named association, individuals, committee members and firms from any and all claims for such loss.

CONTRACT

The information contained in this prospectus is considered part of the Exhibitor Contract for the Trade Show. No refunds are made for cancellations after June 15, 2015.

