

**MS ACTE SCHOLARSHIP/STUDENT OF THE YEAR PROGRAM**  
**NOMINATION FORM**  
**DEADLINE: JANUARY 31<sup>ST</sup>**

This award is to recognize an outstanding student in career-technical education who plans to continue education the following year. A \$500 cash scholarship is provided.

**GUIDELINES AND PROCEDURES**

1. Complete nomination form.
2. Nomination must be made by a current MS-ACTE member.
3. Nominee must be at least a senior in high school or a post-secondary career & technical student.
4. Nominee must attend a reimbursable career & technical program in a community, junior or senior college during the next school year.
5. Must submit a resume with the following information (3 page maximum):
  - a. Personal Information
    - i. Name
    - ii. Address
    - iii. Phone number
    - iv. Date of birth
  - b. Educational Goals
    - i. Name of career and technical program planning to enter the net year.
    - ii. Name and address of educational institution where program is located.
    - iii. Highest desired level of educational achievement (degree, certificate, diploma, etc.)
  - c. Educational Achievements
    - i. List of career and technical courses taken and outstanding achievements relating to career and technical education
    - ii. List of outstanding academic achievement(s)
  - d. Career & Technical Student Organization(s)
    - i. Name of organization(s)
    - ii. Position(s) held
    - iii. Involvement in organization's activities

e. Extracurricular Activities

- i. List of activities
- ii. List of community activities

f. Honors, Awards, & Recognitions

Scholarship Statement (by student): Not to exceed one double-spaced typed page. Indicate why you feel deserving of this scholarship and how it will enable you to attain your career goals.

- i. Must submit no more than three (3) letters of recommendation written by teachers, employers, or business/community leaders.
- ii. Must submit signed Counselor's Endorsement (see attached).
- iii. Submit all required information on 8 ½" x 11" paper in the order listed not exceeding nine (9) pages. Paper clip all together at the top in the middle. Sheets should not be laminated or covered by protectors or put in a binder. Do not include additional pages of information.
- iv. Send all completed material and information to:

MS ACTE Awards Program

Jennifer Richardson, Chair

[jrichardson@madison-schools.com](mailto:jrichardson@madison-schools.com)

(601) 259-4381

6. All information must be received by the awards committee no later than January 31<sup>st</sup>. The MS-ACTE Scholarship Program is an auxiliary of the MS-ACTE Awards Program.

**MS ACTE SCHOLARSHIP PROGRAM AWARD NOMINATION FORM**

NAME OF NOMINEE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

HOME TELEPHONE \_\_\_\_\_

SCHOOL NAME \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

SCHOOL TELEPHONE \_\_\_\_\_

GRADE CLASSIFICATION \_\_\_\_\_ AGE \_\_\_\_\_

CAREER/TECHNICAL PROGRAM \_\_\_\_\_

SECONDARY \_\_\_\_\_ POST-SECONDARY \_\_\_\_\_

INSTRUCTOR(S) \_\_\_\_\_

NAME OF NOMINATOR \_\_\_\_\_

IS NOMINATOR A CURRENT MS-ACTE MEMBER? YES \_\_\_\_\_ NO \_\_\_\_\_

TITLE OF NOMINATOR \_\_\_\_\_

NOMINATOR'S PLACE OF EMPLOYMENT \_\_\_\_\_

NOMINATOR'S PRINTED NAME \_\_\_\_\_

NOMINATOR'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**COUNSELOR'S ENDORSEMENT**  
*(To be completed by the nominee's counselor)*

NAME OF NOMINEE \_\_\_\_\_

In your opinion, how does the school performance of this individual compare with his/her ability?

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How do you rate the nominee's attendance record? Please include information on his/her absenteeism and tardiness.

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What is this individual's grade point average? \_\_\_\_\_

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Counselor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Place of Employment \_\_\_\_\_

# MS ACTE STUDENT SCHOLARSHIP PROGRAM EVALUATION FORM

NAME OF NOMINEE \_\_\_\_\_

SECONDARY \_\_\_\_\_ POST-SECONDARY \_\_\_\_\_

SCHOOL \_\_\_\_\_

CRITERIA	MAXIMUM POINTS	SCORE
1. Personal information	5	
2. Educational goals	15	
3. Educational achievements	15	
4. CTE-related club activities	15	
5. Extracurricular activities	5	
6. Honors, awards, recommendation	10	
7. Scholarship statement	10	
8. Letters of recommendation	15	
9. Counselor's Endorsements	10	
<b>Total Points:</b>		

EVALUATOR'S INITIALS \_\_\_\_\_